

RAMSEY GRAMMAR SCHOOL

EMERGENCY HUB PROCEDURES FOR STUDENTS AND PARENTS

If you are designated as a key worker in the list below and need your child to continue to attend school through the period of closure please complete and submit the form below.

Please remember that the advice remains that the safest place for your child during the Covid-19 pandemic is at home. Please complete this application only if it is not possible for you to keep your child at home.

After completing the form, please do not send your child to school until you have received confirmation from a member of the school admin team.

Please read the "Procedures for People in School" below and make sure your child understands what is expected.

Thank you.

KEY WORKERS

Health and social care

Education and childcare

Key public services

Local and national government

Food and other necessary goods

Public safety and national security

Transport

Construction

Horticulture

Trades workers

Further clarification on what constitutes Key Worker Status can be found here:

<https://covid19.gov.im/businesses/key-workers/>

Any student who is allowed into school must agree to follow the following procedures which apply to us all in school and on the school premises:

PROCEDURES FOR PEOPLE IN SCHOOL

These procedures are based on advice from public health and are to try to minimise risk to people who come into school. It must be emphasised that there is still a risk even if these are followed.

ALL PEOPLE – STUDENTS, STAFF AND VISITORS – ARE REQUIRED TO COMPLY WITH THESE PROCEDURES. ANY STUDENT WHO DOES NOT COMPLY WITH THESE PROCEDURES WILL BE SENT HOME.

1. Parents who need their child to attend school will apply in writing for a place giving clear information as to the times required. They must give at least a week's notice. Please do not send your child into school until you have been asked to do so.
2. The Leadership Group will allocate each student to a designated work space within a hub area.
3. Students will be in a classroom of 6-8 people. This will be supervised by a member of staff (not necessarily a teacher).
4. A rota of staff will be maintained so that children are supervised.
5. All students and staff will enter and leave by the entrance designated for that hub.
6. People will remain in their designated hub area and will follow the instructions of teachers at all times.
7. All people will be required to keep a safe distance apart – currently 2m. This includes entering and leaving school.
8. All people are responsible for maintaining good hand hygiene, either by washing hands or by using hand sanitiser.
9. As far as is possible students should enter their designated toilet area one at a time.
10. Students will be working on the remote learning materials provided by their teachers and on other designated work activities.
11. If a person is feeling ill, they will not come into school and will notify the school.
12. If symptomatic, all people will contact 111 to enquire about being tested for the virus and must follow any subsequent advice.

Click on the Link below to access the online application form:

[RGS Parental Application Form](#)