



Ramsey Grammar School
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Dear Parents and Carers

We know that you have been patiently waiting for the specific details of assessments to take place for year 11 and year 13/14. We thank you for that, however, we hope that you understand that in the face of gradual and piecemeal release of various bits of guidance, which is different for each different exam board, the process has been complicated.

As per our stated schedule, we are pleased to be able to publish the assessment timetable at this point. This has been developed with subject leaders in order to support students in class and in their independent revision. The other priority that we have maintained is the need to spread assessments over the total assessment period. The challenge of this has been allowing sufficient time after Easter for final preparation whilst permitting enough time before grade submission for marking and thorough moderation.

As we have previously outlined, we will base centre determined grades on primary evidence (assessments) produced in controlled conditions. These controls will allow us to meet exam board stipulations and also to support the quality assurance processes. The assessments developed and included on the attached plan will provide the primary evidence in agreeing grades to be submitted. Significantly, staff will also collect supporting evidence of achievement produced over the last year which will be used to endorse the decision. We have only added extra assessments where they are required.

You will note from the plan that the assessment period spans several weeks however within this period there are two specific assessment weeks between 17th May and 28th May where attendance of years 11, 13 and 14 will only be required if students are attending scheduled assessments or if they have been specifically requested by staff to complete coursework.

Students must ensure that they attend all scheduled assessments for their subjects. If they are unable to attend assessments and therefore provide the evidence required by exam boards then determining their grade may be impossible or the grades may be insufficiently supported. Having said that, if a student is unwell and absolutely unable to attend a particular assessment you should inform school immediately and we will attempt to reschedule. Clearly however, within the limited window of time offered to us by exam boards, it would be best for all students to complete assessments at scheduled times as re-scheduling will not be without difficulties and indeed may not always be possible.

From a student point of view, specific information about assessments will continue to be given over the next week by their subject teachers.

Upon completion of the various assessments, all subject teams will undertake a rigorous process of moderation to ensure fairness for all students. This subject moderation will be followed by moderation at whole school level by the Leadership Group. Once all assessment, marking and moderation processes are completed, students following WJEC courses will be given their provisional centre determined grades by

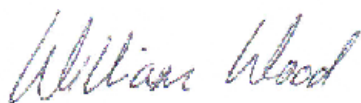
14th June at the latest. For these WJEC subjects there will then be a 2 week period during which students may appeal their centre determined grade on the basis of perceived technical or administrative errors. Following this period the centre determined grades will be submitted to WJEC. For all other exam boards centre determined grades will not be issued to students or parents/carers. This is in accordance with the exam board regulations.

Although we have provided a lot of information here, we hope that it gives you clarity about the assessments schedule and processes, however should you wish to explore further information directly, please follow the links below:

- the Joint Council for Qualifications CIC (JCQ) document [Guidance for students, parents and guardians: GCSEs and AS/A Levels in England Summer 2021](http://www.jcq.org.uk/summer-2021-arrangements/) (published here www.jcq.org.uk/summer-2021-arrangements/)
- Cambridge Assessment international Education (CAIE) <https://www.cambridgeinternational.org/covid/june-2021-exam-series/school-assessed-grades/>
- WJEC <https://www.qualificationswales.org/media/7266/letter-to-learners-23-march-final.pdf>

As ever, should you have any specific queries, please contact us via RGSEnquiries@sch.im

Yours sincerely



Mr Wood
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