



Ramsey Grammar School

Scoill Ghrammeydys Rhumsaa

RAMSEY
Isle of Man
IM8 2RG

Headteacher
Ardynseyder
A G Baker M Ed NPQH

Telephone: 01624 811100
Fax: 01624 811101
E Mail:
RGSenquiries@sch.im

15th May 2020

Dear Parent/Carer

New Routines in School from 18th May 2020

I take this opportunity, with the expansion of numbers of students attending school following the Chief Minister's unlocking of a number of work sectors, to update you of our revised health and safety protocols which take effect from Monday 18th May 2020.

We have been constantly reviewing our health and safety protocols during this crisis, most recently this week, when we were joined by the designated health and safety officers from the Department of Education, Sport and Culture (DESC) who have helped us to revise our procedures still further. As a result I would like to share some of the key features of this with you.

As ever the message is that the best place for your child in this pandemic is at home. If we do allow your child in school, we must ask him/her to observe the following routines:

On the way into school:

- Maintain physical distancing of at least 2 metres from other people on the way to school and on the school drive
- On the school drive, visual support in the form of cones will be provided to show the 2 metre distance necessary

Entering school building

- At the moment all students entering the building by the west front door and are required to use the hand sanitizer in the entrance porch before entering the main building

Lesson time

- Students have been assigned to a room base with computer access where they should remain all day during lesson time.

Break-time

- Students should continue to observe the 2 metre physical distance between each other during break-times and will be reminded to do so by staff.
- Students should queue to use the toilets and are asked to observe a '1 in 1 out' routine

Hand washing

- Students should wash their hands, clearly after visiting the toilet, but also before each lesson and before lunch. We are looking to enhancing our provision of hand washing facilities in the near future
- Hand sanitiser will be made available in every classroom to assist with hand hygiene where students have been unable to wash their hands

Lunchtime

- Depending on numbers, students may be divided into sittings for lunch to ensure that physical distancing can happen.
- Students will be advised of arrangements for each day by their tutor

What we are doing to keep your children safe

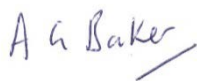
We are working on our risk assessment in close cooperation with public health and the DESC, who will review our protocols and ultimately confirm that they are happy with our arrangements as we take in greater numbers of students. This is of course dependent on the virus continuing to be kept at low levels on the island.

Your child's safety is our utmost concern.

For those of you interested in the whole of our assessment of the risks in this health emergency this will be posted on our website shortly. Please be aware that this risk assessment is constantly being updated. We are working closely with DESC officers since DESC has ultimate responsibility for health and safety in our workplace.

Finally, I need you to understand very clearly that you should not send your child to school if he/she is feeling ill. Please let us know if your child is unable to attend for any reason on the first day of absence. If you suspect that your child or any of your family have the symptoms of the Coronavirus, those being a temperature of more than 37.8C (100F) and/or a new and persistent cough - this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual), please call the dedicated Covid19 service (111) to report the symptoms to take subsequent advice.

Yours sincerely

A handwritten signature in blue ink that reads "A G Baker" with a short horizontal line underneath.

Mrs A Baker
Headteacher