26th January 2024

Academic Review Day 2024

Dear Parent/ Carer

I am writing to confirm the final arrangements for the Academic Review Day on Thursday 15th February 2024. Students are only to attend school for their Review Day appointment. For the remainder of the day, students will be provided with independent work by their subject teachers that day. The Academic Review appointment will last 15 minutes and students should attend the meeting in school uniform. You will be provided with a snapshot report and subject specific targets at the meeting.

Arranging Appointments
Please arrange the Review Day appointment for you and your child directly with their Form Tutor. This can be done via a note in your child's diary or by using the reply slip below. If you have appointments for more than one child, please indicate this with Form Tutors so we can try to align the appointments.

Parking
Please arrive 10 minutes before the appointment. The car parks will be busy at certain times of the day. Please be mindful of this and, if there is insufficient parking, please use alternative parking in the vicinity of the school.

Venues
Year 8 and Year 10 appointments will be held in the East Building. Years 7, 9, 11, and Sixth Form appointments will be held in the West Building. Please enter via the main entrances, after which you will be directed to the correct area for your appointment, making sure you sign in and out.

If you have any other queries, please do not hesitate to contact us via RGSenquiries@sch.im. We look forward to seeing you at Academic Review Day.

Yours sincerely

Mr W Wood
Assistant Headteacher

Student Name: _____ **Tutor Group:** _____

Preferred Appointment Time (please choose two slots)

Time	
Before 09.30	
09.30 - 12.30	
12.30 – 16.00	
After 16.00	

My child has siblings in the school:

Name	Year Group	Tutor Group