



Ramsey Grammar School
Scoil Ghrammeydys Rhumsaa

RAMSEY
Isle of Man
IM8 2RG

Headteacher
Ard-er-ynsee
Mrs S Taylor

Telephone: 01624 811100
Email: RGSenquiries@sch.im

Request for Leave of Absence

The Education Act permits the Headteacher to authorise up to 10 days absence in a school year.
Parents/Carers are requested to complete this form and return it to any of the school offices.

Full name of student(s): _____ Form(s): _____

Purpose of the absence: _____

Please explain why this absence is required in term-time: _____

Inclusive Dates: _____ No. of days already requested this school year: _____

E mail address: _____

Signed: Parent/Guardian

Date:

Parents should be aware that absence during Years 10, 11, 12 and 13 is potentially damaging to future grades. There is no substitute for face-to-face teaching and it is impossible to make up for time lost to teaching and coursework.